



Heritage Center Advisory Board Meeting
April 27, 2016

AB Members Present: Judy Baxendale, Brenda Clausen, Donna Gaydon, Ed Houston, Pete Wright, Rod Young

AB Members Absent: Jenny Martin, Erich Mille

City Staff Present: Susan Gregory, Director
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Judy Baxendale called the meeting to order at 10:05 a.m. and welcomed everyone.

Minutes: The March 23, 2016 minutes were approved on a motion by Rod Young and seconded by Ed Houston.

Special Recognition: None

Citizen Comments: None

Committee Reports:

A. Yard Sale & Car Show

Ellie Oaks-Green is unavailable to chair the yard sale this year; Betty Rodgers agreed to co-chair instead. The Yard Sale committee is meeting on Wednesday, May 4 at 10:00 for a planning meeting. The Car Show committee has already met; they decided to hold the show from 9:00 until 1:00. The food will be split between pancakes in the backyard from 8:00-10:30 and then hot dogs at the park from 10:30-1:00. We can begin to take yard sale donations beginning May 16. We hope to grow the car show this year; the fee amount is \$10 per car for pre-registration or \$15 day of show.

Unfinished Business:

A. Flooring Options

Directory Gregory stated that we have selected a Utah State Contract company to install the flooring. The submitted bid is \$500 over our budget for the flooring and will allow us to replace the flooring in the entire building. Discussion was held regarding the Pool Room with the recommendation to continue using the same room but survey the table use to determine if the non-regulation table should be kept. Due to the snooker table's slate being broken, it will not be re-installed. Director Gregory will look into removal options. With the flooring installation, hopefully there will not be too much disruption to Center operations. The plan is for the company to come in over the last two weekends of June to install the carpet. We will need to empty all the rooms and then replace all the items when they are finished. The walls are in poor condition and we are considering options for having them painted.



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New Business:

A. Coffee

Although some participants don't pay for their coffee, most do and the money paid does cover our expenses in providing coffee. It is a welcoming gesture to have coffee available in the building. We ask that people not try to police the payment of fees – some participants pay for their coffee use at the front desk. If someone is concerned, they should advise the Center Director and she will have a conversation with the individual. The main concern is the amount of waste in the afternoons. Discussion was held about purchasing a K-Cup dispenser but the decision was in the negative due to concerns about risks involved for those using it without operating knowledge. The other consideration discussed was to stop making coffee available after 2:00.

Board Comments:

Rod Young commented that the Heritage Center is the best place in the State and the staff are excellent. Good comments have also been heard regarding the Irish storytelling presentation last month.

Director's Report:

Director Gregory reported that Greg Waldron has resigned from serving on the Advisory Board due to other responsibilities. Unofficially, a grant that we have submitted requesting money from UTA for a driver and shelter for the bus will be approved soon. The grant has been revised to include fuel and maintenance costs for the bus. The funding should be available in September. The staff training on Monday, April 18 went well. Director Gregory announced her planned retirement for August 1, 2016 after 35 years with Murray City. She has a vacation planned the last two weeks of July, so her last day at work will be July 18 the same as the volunteer banquet. The position will be posted for filling from within Murray City in May. Depending on the outcome of the internal posting, it may then be posted outside the City. The open Advisory Board position will be held for the new Director to fill. The May-June newsletter is available now at the front desk. The National Health and Fitness day is being held in conjunction with Salt Lake County Aging Services and will be on Wednesday, May 25 from 1:00 until 5:00 at the Viridian Center in West Jordan.

The next regular board meeting will be held on **Wednesday, May 25, 2016 at 10:00 a.m.** There being no further business the meeting adjourned at 11:20 a.m. on a motion by Brenda Clausen and seconded by Donna Gaydon. Minutes recorded by April Callaway.